



Shri Vile Parle Kelavani Mandal's

JITENDRA CHAUHAN COLLEGE OF LAW

(Affiliated to University of Mumbai and Recognized by Bar Council of India, New Delhi)

Mithibai College Building, 8th Floor, Bhaktivedanta Swami Marg, Vile Parle (W), Mumbai-400056.

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Date: 29th September, 2026

NOTICE

ADMISSION FOR FIRST YEAR LL.B. [3 YEAR COURSE] A.Y. 2026-27

- Timings: 11:30 am to 5:00 pm
- Token will be issued from 11:00 am to 1:00 pm
- Lunch Break 1:00 pm to 1:30 pm

Log on to the following three websites. Fill the forms, download and take printouts of the completed form.

1) JCCL ADMISSION FORM LINK –

https://sdcwdapp.svkm.ac.in/sap/bc/webdynpro/sap/zjccl_combine_form_appl?sap-client=300#

(Printout on 110 gsm white paper will only be accepted)

(Put your CET Applicant ID – L326..... before filling Application Form)

2) PRE-ONLINE ADMISSION ENROLMENT FORM LINK for University of Mumbai -

<https://mum.digitaluniversity.ac/admissions>

3) Online Anti-Ragging Undertaking from www.ugc.ac.in / www.antiragging.in After filling online Anti-Ragging form, you will receive a mail file with Student & Parent Affidavits. Take printout of both the affidavits, filled & to be duly fill signed by the student & parents.

4) Identity Card Form Link - <https://forms.gle/7fzNztetWX38Zcht8>

5) Signature Image - Applicant has to sign on white paper with Black Pen. Signature image Size file should be between 10KB to 20KB. The Image file should be in **JPG or JPEG** format.

6) Personal Details – The candidates are required to update their credentials such as email id, phone number etc. along with recent photograph.

7) Photograph Specification:

- Height 25 mm and Width 20 mm (file size not to exceed 150 kb).
- A very clear colour image.
- Recent photograph to reflect current appearance.
- Taken in front of a plain white or off-white background.
- Taken in full-face view directly facing the camera (No side view will be accepted).
- With a neutral facial expression and both eyes open.
- Taken in formal wear (avoid T-shirts etc.)
- Photo taken in a closed environment (not in open area).

- Do not wear a hat or anything that covers head, unless worn daily for religious purpose. Please note that the same photograph (as visible on the screen) will be printed on your grade/marks card.

8) Provisional Allotment letter (during the admission process):

The Provisional Allotment Letter duly signed by the Admitted student and further signed & stamped by College office should be scanned & submitted in PDF format (**below 500 kb**) to the college.

9) List of the Originals / Documents

[Scanned, saved in PDF format (500KB) as a folder & submitted at the time of Admission in soft copy]

The Scanned documents should be Legible else will not be considered as valid and the responsibility of the same shall completely rests with the candidate.

List of Documents -

1	CET Provisional Allotment Letter (Last page duly signed by Student & Admission Committee).
2	CAP Application Form
3	CET Score Card
4	Receipt-Cum-Acknowledgement of admission to First year LL.B. - 3 years for the Academic Year 2026-27 (Second page duly signed by student & Admission Committee).
5	CET Hall Ticket (Optional)
6	Domicile Certificate / Birth Certificate / School Leaving Certificate mentioning Place of Birth
7	SSC (Std. X) Mark sheet / Passing Certificate
8	HSC (Std. XII) Mark sheet / Passing Certificate
9	Mark sheets and Passing Certificate of all the years of the Degree Course (along with the Conversion Certificate)
10	Degree Convocation Certificate
11	Mark sheets and Passing Certificate of Post-Graduation Course (Along with the Conversion Certificate) (If applicable)
12	Post-Graduation Convocation Certificate (If Applicable)
13	Scanned copy of recent Photograph & Signature [As per point no. 5&7 on page 1 of this notice.]

10) Submission of Original Document (Only for OMS Candidates)

All the original documents have to be submitted to the college administration.

Upon verification of the documents & confirmation of admission by the Director of Higher Education office Pune, the original documents shall be returned to candidates /students.

1	10 th Standard Mark sheet
2	12 th Standard Mark Sheet
3	All Degree Mark Sheets (Bachelors)
4	Postgraduate Degree Mark Sheets
5	Other Degree (If any)

The following original documents (for verification) along with 3 sets of photocopies are required to be submitted in a legal size folder at the time of admission. Photocopies should be SELF ATTESTED by the Candidate and will be verified by the Admission Authority (College) during Admission process.

MAHARASHTRA STATE TYPE - A CANDIDATE	
OPEN CATEGORY	
Sr. No.	List of Documents
1.	Online JCCL Admission Form (Printout) [Refer to point no.1 on page 1 of this notice]
2.	Attendance Undertaking (Printout)
3.	Provisional Allotment Letter, CAP Application Form & Candidate Registration Form (Printout from CET Login of students)
4.	Receipt-Cum-Acknowledgement of admission to First year LL.B. - 3 years for the Academic Year 2026-27
5.	MAH-LL.B.-3 Years - CET Score Card - 2026 (Printout)
6.	Hall Ticket of LL.B - 3 Year MAH-CET-2026 Exam (Optional)
7.	Domicile Certificate / Birth Certificate / School Leaving Certificate mentioning Place of Birth (Any One)
8.	SSC (Std. X) Marksheet (Conversion certificate required for other than SSC Board) / Passing Certificate
9.	Std. XI Marksheet or Bonafide Certificate stating that the candidate has passed Std. XI from the college for those who passed XI prior to 1975 .
10.	HSC (Std. XII) Marksheet or Equivalent (Conversion certificate required for other than HSC Board) / HSC (Std. XII) Passing Certificate or Equivalent
11.	First Year, Second Year, Third Year and Fourth Year (as applicable) Degree Graduation Marksheets & (Annexure DM - Semester / Yearly Pattern & Conversion Certificate from your earlier College) OR Equivalent
12.	Passing Certificate of Graduation / Degree Certificate (Any One)
13.	Marksheets of Post-Graduation Degree - If applicable (Annexure PGM – Semester / Yearly Pattern)
14.	Passing Certificate of Post-Graduation Degree (If applicable)
15.	Marriage Certificate or Copy of Government Gazette (if name change) If applicable .
16.	Proof of residence address like Aadhar Card / Passport / Recent Telephone Bill (Landline) / Recent Electricity Bill (Any One)
17.	One latest passport size photograph (as per point no.7 on page 2 of this notice).
18.	Anti-Ragging Form (Printout), duly filled in.
19.	Online Pre-Admission Enrolment Form (Printout).
20.	Photocopy of online payment receipt (Rs. 1000/-) for confirmation of seat [Refer to Law 3 Years CAP Information Brochure page no. 38 & 39, Point No. 15 (a)].

In case the candidates are awarded Grades / CGPA instead of marks, the conversion of Grade / CGPA of Percentage of marks would be based on the formula / procedure certified by the Board / University / Institution who has awarded the same. It is obligatory on the part of the candidate to bring the Conversion Certificate from the Board / University / Institution (**Refer to Law 3 Years CAP Information Brochure – Pg. No. 42 (Point No. 3)**).

The following original documents (for verification) along with 3 sets of photocopies are required to be submitted in a legal size folder at the time of admission. Photocopies should be SELF ATTESTED by the Candidate and will be verified by the Admission Authority (College) during Admission process.

<u>GUJARATI LINGUISTIC MINORITY CATEGORY (Only Maharashtra State)</u>	
Sr. No.	List of Documents
1.	Online JCCL Admission Form (Printout) [Refer to point no.1 on page 1 of this notice]
2.	Attendance Undertaking (Printout)
3.	Provisional Allotment Letter, CAP Application Form & Candidate Registration Form (Printout from CET Login of students)
4.	Receipt-Cum-Acknowledgement of admission to First year LL.B. - 3 years for the Academic Year 2026-27
5.	MAH-LL.B.-3 Yrs. - CET Score Card - 2026 (Printout)
6.	Hall Ticket of LL.B - 3 year MAH-CET -2026 Exam (Optional)
7.	Domicile Certificate of the students belonging to the State of Maharashtra or Birth Certificate Mentioning Place of Birth within Maharashtra or School Leaving Certificate mentioning Place of Birth which is in Maharashtra State (Any One)
8.	SSC (Std. X) Marksheet (Conversion certificate required for other than SSC Board) / Passing Certificate
9.	Std. XI Marksheet or Bonafide Certificate stating that the candidate has passed Std. XI from the college for those who passed XI prior to 1975.
10.	HSC (Std. XII) Marksheet or Equivalent (Conversion certificate required for other than HSC Board) / HSC (Std. XII) Passing Certificate or Equivalent.
11.	First Year, Second Year, Third Year and Fourth Year (as applicable) Degree Graduation Marksheets & (Annexure DM - Semester / Yearly Pattern & Conversion Certificate from your earlier College) or Equivalent
12.	Passing Certificate of Graduation / Degree Certificate (Any One)
13.	Marksheet of Post-Graduation Degree - If applicable (Annexure PGM – Semester / Yearly Pattern)
14.	Passing Certificate of Post-Graduation Degree (If applicable)
15.	Declaration of the candidate for the respective Linguistic Minority Community in Proforma ‘O’ and Leaving Certificate having Information pertaining to Religion / Mother tongue.
16.	Declaration from the Community (registered), on the letter head stating “Gujarati Speaking Linguistic Minority”
17.	Marriage Certificate or Copy of Government Gazette (if name change) If applicable.
18.	Proof of residence address like Aadhar Card / Passport / Recent Telephone Bill (Landline) / Recent Electricity Bill (Any One)
19.	One latest passport size photograph (as per point no.7 on page 2 of this notice).
20.	Anti-Ragging Form (Printout), duly filled in.
21.	Online Pre-Admission Enrolment Form (Printout).
22.	Photocopy of online payment receipt (Rs. 1000/-) for confirmation of seat [Refer to Law Years CAP Information Brochure page no. 38 & 39, Point No. 15 (a)].

In case the candidates are awarded Grades / CGPA instead of marks, the conversion of Grade / CGPA of Percentage of marks would be based on the formula / procedure certified by the Board / University / Institution who has awarded the same. It is obligatory on the part of the candidate to bring the Conversion Certificate from the Board / University /

The following original documents (for verification) along with 4 sets of photocopies are required to be submitted in a legal size folder at the time of admission. Photocopies should be SELF ATTESTED by the Candidate and will be verified by the Admission Authority (College) during Admission process.

The originals will have to submitted to the college at the time of admission. They will be returned after confirmation of admission by Joint Director Higher Education, Pune & University of Mumbai, Mumbai.

<u>ALL INDIA STUDENTS CATEGORY / OTHER THAN MAHARASHTRA STATE</u>	
Sr. No.	List of Documents
1.	Online JCCL Admission Form (Printout) [Refer to point no.1 on page 1 of this notice]
2.	Attendance Undertaking (Printout)
3.	Provisional Allotment Letter, CAP Application Form & Candidate Registration Form (Printout from CET Login of students)
4.	Receipt-Cum-Acknowledgement of admission to First year LL.B. - 3 years for the Acad Year 2026-27
5.	MAH-LL.B.-3 Yrs. - CET Score Card - 2026 (Printout)
6.	Hall Ticket of LL.B - 3 year MAH-CET -2026 Exam (Optional)
7.	Domicile Certificate / Birth Certificate / School Leaving Certificate mentioning Place of Birth (Any One)
8.	SSC (Std. X) Marksheet (Conversion certificate required for other than SSC Board) / SSC (Std. X) Passing Certificate
9.	Std. XI Marksheet or Bonafide Certificate stating that the candidate has passed Std. XI from the college for those who passed XI prior to 1975 .
10.	HSC (Std. XII) Marksheet or Equivalent (Conversion certificate required for other than HSC Board) / HSC (Std. XII) Passing Certificate or Equivalent
11.	First Year, Second Year, Third Year and Fourth Year (as applicable) Degree Graduation Marksheets & (Annexure DM - Semester / Yearly Pattern & Conversion Certificate from your earlier College) or Equivalent.
12.	Passing Certificate of Graduation / Degree Certificate (Any One)
13.	Marksheet of Post-Graduation Degree - If applicable (Annexure PGM – Semester / Yearly Pattern)
14.	Passing Certificate of Post-Graduation Degree (If applicable)
15.	Marriage Certificate or Copy of Government Gazette (if name change) If applicable.
16.	Proof of residence address like Aadhar Card / Passport / Recent Telephone Bill (Landline) / Recent Electricity Bill (Any One)
17.	One latest passport size photograph (as per point no.7 on page 2 of this notice).
18.	Anti-Ragging Form (Printout), duly filled in.
19.	Online Pre-Admission Enrolment Form (Printout).
20.	Photocopy of online payment receipt (Rs. 1000/-) for confirmation of seat [Refer to Law 3 Years CAP Information Brochure page no. 38 & 39, Point No. 15 (a)].

In case the candidates are awarded Grades / CGPA instead of marks, the conversion of Grade / CGPA of Percentage of marks would be based on the formula / procedure certified by the Board / University / Institution who has awarded the same. It is obligatory on the part of the candidate to bring the Conversion Certificate from the Board / University /

PAYMENT OF FEES AND RULES FOR REFUND OF FEES

FEE STRUCTURE:

Fees applicable to First Year LL.B. (3 Years Course) for the Academic Year 2026-27.
(N.B.: The following fee structure is subject to revision)

No.	Particulars	Amount
1	Tuition Fees	1500
2	Library Fees	450
3	Gymkhana Fees	400
4	Other Fees	250
5	Extra-Curricular Activities	250
6	Magazine Fees	100
7	Identity & Library Card Fees	60
8	Students Welfare Fund	50
9	Moot Court Fees	500
10	Development Fees	500
11	Stationery & Examination Fees	600
12	Mark Sheet	50
13	Court Visits	500
14	Cauton Money	250
15	Library Deposit	300
16	Group Insurance	125
17	Disaster Relief & E. Connectivity	50
18	Sports & Cultural Activities	36
19	N. S. S.	10
20	E Service Charges	50
21	Utility Fees	300
22	Vice Chancellors Fund	20
23	Document Verification Fees	600
24	Bar Council Registration Fees	100
25	University Enrolment & Form fees	220
26	Examination Fees	2546
27	Admission and Processing Charges	200
TOTAL FEES		10,017/-

PAYMENT OF FEES:

After the final registration and admission process, students will receive an automated email on their registered email ID. This email will contain the payment amount, due date, and a payment link. Students are advised to make the payment promptly and keep a screenshot of the transaction for their records.

FEE RECEIPT:

Fee receipt will be sent to your registered email address within 15 working days.
Kindly check your inbox (and spam/junk folder) to ensure you receive the receipt.

Eligibility Fees:

Students who have completed Graduation from any University other than University of Mumbai are required to pay additional amount in cash for eligibility process of University of Mumbai.

- 1) University in the State of Maharashtra Rs.200/-
- 2) University out of State of Maharashtra Rs.300/-
- 3) For Foreign Nationals Rs.730/-

Guidelines for Admission Cancellation and Fee Refund

As stated on page 38 & 39, point 15 (a) of the Information Brochure issued by the Directorate of Higher Education, Maharashtra State, the cancellation of admissions secured through CAP rounds is governed as follows:

- A candidate may cancel their admission by submitting a cancellation request either online or offline. Once the request is submitted, the cancellation is considered final, even if the signed copy is not subsequently submitted. The vacated seat will then be released for allotment to other candidates.
- If the cancellation is submitted **before 5:00 PM on the admission cut-off date**, the institute will refund the entire fee, after deducting a processing charge of ₹1,000. The refund will be processed and credited to the candidate's respective bank account **within 15 working days**.
- If the cancellation is submitted **after 5:00 PM on the admission cut-off date**, no refund will be issued except for the Security and Caution Money deposits.



Dr. Priya J. Shah
(I/c Principal)

